

Helendale Community Services District

BOARD OF DIRECTORS MEETING January 17, 2019 at 6:30 PM 26540 Vista Road, Suite C, Helendale, CA 92342

Call to Order - Pledge of Allegiance

- Approval of Agenda
- 2. **Public Participation -** Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors.

3. Consent Items

- a. Approval of Minutes: December 20, 2018 Regular Board Meeting
- b. Bills Paid and Presented for Approval

4. Reports

- a. Directors' Reports
- b. General Manager's Report

Other Business

- 5. Public Scoping Session Regarding Park Options for Possible Grant Funding
- 6. Discussion Only Regarding Update on LWCF Park Grant Progress
- 7. Discussion and Possible Action Regarding Adoption of Table of Organization, Ranges and Titles

Other Business

- 8. Requested items for next or future agendas (Directors and Staff only)
- 9. Adjournment

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above agendized public meeting should be directed to the District's General Manager's office at (760) 951-0006 at least 24 hours prior to said meeting. The regular session of the Board meeting will be recorded. Recordings of the Board meetings are kept for the Clerk of the Board's convenience. These recordings are not the official minutes of the Board meetings.

Providing:

- Water
- Wastewater
- Park & Recreation
- Solid Waste Management
- Street lighting
- Graffiti Abatement for the Helendale Community

OFFICE HOURS:

Monday-Friday 8:00 – 5:30 p.m.

PHONE:

760-951-0006

FAX:

760-951-0046

ADDRESS:

26540 Vista Road Suite B Helendale, CA 92342

MAILING ADDRESS:

PO BOX 359 Helendale, CA 92342

Visit us on the Web at: www.helendalecsd.org





Helendale Community Services District

Date:

January 17, 2019

TO:

Board of Directors

FROM:

Kimberly Cox, General Manager

BY:

Sharon Kreinop, Senior Account Specialist

SUBJECT:

Agenda item # 3 b.

Consent Item: Bills Paid and Presented for Approval

STAFF RECOMMENDATION:

Report Only. Receive and File

STAFF REPORT:

Staff issued 100 checks and 20 EFT's totaling \$340,130.28

Total cash available:

1/11/19

12/17/18

Cash

\$ 5,662,018.82

\$ 5,495,369.60

Checks/EFT's Issued

\$ 340,130.28

\$ 167,551.72

Investment Report

The Investment Report shows the status of invested District funds. The current interest rate is 2.54% for CalTRUST Short-Term and 2.73% for Medium-Term Investments, 2.29% for LAIF, and 0.25% for the CBB Sweep Account for Dec 2018. Interest earned in Dec 2018 on the CalTrust investments and the CBB Sweep Account is \$8,324.10.



Helendale CSD

Bills Paid and Presented for Approval

Transaction Detail

Issued Date Range: 12/17/2018 - 01/11/2019

Cleared Date Range: -

Issued					
Date	Number	Description	Amount	Type	Module
Bank Account: 2	251229590 - CBB Ch	necking			
12/17/2018	21360	Robert Kramer	-5,350.00	Check	Accounts Payable
12/17/2018	EFT0002608	To record CalPERS Pmt Classic PP 10/29/18 - 11/11/18	-5,370.75	EFT	General Ledger
12/17/2018	EFT0002609	To record CalPERS Pmt PEPRA PP 10/29/18 - 11/11/18	-1,199.89	EFT	General Ledger
12/18/2018	21361	Jean Thomas	-1,979.00	Check	Accounts Payable
12/18/2018	21362	Ramon Gonzalez	-1,345.55	Check	Accounts Payable
12/19/2018	21363	Fedak & Brown LLP	-1,691.00	Check	Accounts Payable
12/20/2018	21364	Rogers, Anderson, Malody & Scott	-1,450.00	Check	Accounts Payable
12/20/2018	21365	Southern California Edison	-409.79	Check	Accounts Payable
12/20/2018	21366	Southern California Edison	-10,786.70	Check	Accounts Payable
12/20/2018	21367	Southern California Edison	-677.86	Check	Accounts Payable
12/20/2018	21368	Southern California Edison	-1,480.45	Check	Accounts Payable
12/20/2018	21369	Brunick, McElhaney & Kennedy	-10,583.75	Check	Accounts Payable
12/20/2018	21370	Burrtec Waste Industries, Inc.	-46,818.67	Check	Accounts Payable
12/20/2018	21371	California Turf Irrigation & Industrial Supply	-196.14	Check	Accounts Payable
12/20/2018	21372	Cardmember Service	-1,131.51	Check	Accounts Payable
12/20/2018	21373	Choice Builder	-899.26	Check	Accounts Payable
12/20/2018	21374	County of San Bernardino, Solid Waste Mgmt. Div.	-576.66	Check	Accounts Payable
12/20/2018	21375	Craig Schneider	-797.89	Check	Accounts Payable
12/20/2018	21376	Dept. of Forestry & Fire Protection	-226.94	Check	Accounts Payable
12/20/2018	21377	Ferguson Enterprises, Inc	-1,911.57	Check	Accounts Payable
12/20/2018	21378	Frontier Communications	-86.20	Check	Accounts Payable
12/20/2018	21379	Frontier Communications	-58.60	Check	Accounts Payable
12/20/2018	21380	Frontier Communications	-45.28	Check	Accounts Payable
12/20/2018	21381	Frontier Communications	-54.00	Check	Accounts Payable
12/20/2018	21382	Harbor Freight Tools	-30.14	Check	Accounts Payable
12/20/2018	21383	Henry Spiller	-750.00	Check	Accounts Payable
12/20/2018	21384	Home Depot Credit Services	-273.10	Check	Accounts Payable
12/20/2018	21385	Infosend	-1,880.61	Check	Accounts Payable
12/20/2018	21386	KC Services	-180.00	Check	Accounts Payable
12/20/2018	21387	Lowe's	-5,376.56	Check	Accounts Payable
12/20/2018	21388	Mojave Water Agency	-232.00	Check	Accounts Payable
12/20/2018	21389	Print Mart	-75.41	Check	Accounts Payable
12/20/2018	21390	Rebecca Gonzalez	-223.00	Check	Accounts Payable
12/20/2018	21391	Sandy Haas	-768.06	Check	Accounts Payable
12/20/2018	21392	State of California Department of Justice	-98.00	Check	Accounts Payable
12/20/2018	21393	TASC-Client Invoices	-921.68	Check	Accounts Payable
12/20/2018	21394	Tim Smith	-625.00	Check	Accounts Payable
12/20/2018	21395	Uline	-227.21	Check	Accounts Payable
12/20/2018	21396	United Site Services	-167.39	Check	Accounts Payable
12/20/2018	21397	USA of So. California	-62.80	Check	Accounts Payable
12/20/2018	21398	USPS	-200.00	Check	Accounts Payable
12/20/2018	21399	Verizon Wireless	-570.13	Check	Accounts Payable
12/20/2018	21400	Verizon Wireless	-96.90	Check	Accounts Payable
12/20/2018	21401	Daniel Costa	-1,500.00	Check	Accounts Payable
12/21/2018	EFT0002611	To record CalPERS Pmt Classic PP 11/12/188 - 11/25/18	-5,370.75	EFT	General Ledger
12/21/2018	EFT0002612	To record CalPERS Pmt PEPRA PP 11/12/188 - 11/25/18	-1,064.00 -31 755 17	EFT	General Ledger General Ledger
12/27/2018	EFT0002613	To post Payroll pmt - Dir Deposit To post Payroll pmt - PR Tax Pmt	-31,755.17 -7.256.12	EFT EFT	General Ledger
12/27/2018	EFT0002614	To record Bank Account Analysis Fees	-7,256.12 -589.32	EFT	General Ledger
12/27/2018 12/31/2018	EFT0002620	To record Bank Account Analysis Fees To record Sales Tax Pmt - 2nd Quarter Pmt	-2,280.11	EFT	General Ledger
	EFT0002615	To record Tasc Flex Claim Pmt	-2,280.11 -619.75		General Ledger
12/31/2018 12/31/2018	EFT0002616	To record Task Piex Claim Pmt To record CalPERS Pmt 457 Contribution PP 10/15/18 - 10,	-575.00	EFT EFT	General Ledger
12/31/2010	EFT0002617	10 12cold Cair Elis Filit 437 Colitibation FF 10/13/18 - 10,	-3/3.00	EI I	General Leuger

Issued					
Date	Number	Description	Amount	Туре	Module
12/31/2018	EFT0002618	To record CalPERS Pmt 457 Contribution PP 10/29/18 - 11,	-575.00	EFT	General Ledger
12/31/2018	EFT0002619	To record CalPERS Pmt 457 Contribution PP 10/12/18 - 11,	-575.00	EFT	General Ledger
01/02/2019	EFT0002621	To record ETS Fees - #9691	-394.44	EFT	General Ledger
01/02/2019	EFT0002622	To record ETS Fees - #9692	-979.56	EFT	General Ledger
01/02/2019	EFT0002623	To record ETS Fees - #557	-100.02	EFT	General Ledger
01/02/2019	EFT0002624	To record EVO Rec Desk CC Fees 22567	-91.74	EFT	General Ledger
01/02/2019	EFT0002625	To record EVO Thrift Store CC Fees 23099	-376.31	EFT	General Ledger
01/03/2019	21402	Jason Courville Trucking, Inc.	-1,725.01	Check	Accounts Payable
01/03/2019	21403	AVCOM Services Inc.	-93.00	Check	Accounts Payable
01/03/2019	21404	California Park & Recreation Society	-5.00	Check	Accounts Payable
01/03/2019	21405	Frontier Communications	-78.94	Check	Accounts Payable
01/03/2019	21406	Hartford Life	-557.31	Check	Accounts Payable
01/03/2019	21407	Heather L. Starstman	-403.20	Check	Accounts Payable
01/03/2019	21408	Inland Water Works Supply Co.	-86.74	Check	Accounts Payable
01/03/2019	21409	Official Payments Corp	-57.40	Check	Accounts Payable
01/03/2019	21410	Patton's Sales Corp	-344.84	Check	Accounts Payable
01/03/2019	21411	Robert Kramer Reversal	3,950.00	Check Reversal	Accounts Payable
01/03/2019	21411	Robert Kramer	-3,950.00	Check	Accounts Payable
01/03/2019	21412	Ron Clark	-500.00	Check	Accounts Payable
01/03/2019	21413	Ryan Herco Flow Solutions	-105.91	Check	Accounts Payable
01/03/2019	21414	Shred-it USA LLC	-255.24	Check	Accounts Payable
01/03/2019	21415	Southern California Edison	-226.95	Check	Accounts Payable
01/03/2019	21416	Top Notch Networking, LLC	-884.16	Check	Accounts Payable
01/03/2019	21417	Tyler Technologies, Inc.	-137.00	Check	Accounts Payable
01/03/2019	21418	UIA Ultimate Internet Access, Inc	-694.43	Check	Accounts Payable
01/03/2019	21419	USA Blue Book	-224.81	Check	Accounts Payable
01/03/2019	21420	West End Material Supply	-273.47	Check	Accounts Payable
01/03/2019	21421	Southwest Gas Company	-1,613.11	Check	Accounts Payable
01/03/2019	21422	Robert Kramer	-3,450.00	Check	Accounts Payable
01/03/2019	21423	Conco Engneering Design & Build, Inc	-25,002.90	Check	Accounts Payable
01/03/2019	21424	JACQUELYN NORTHRUP	-82.85	Check	Utility Billing
01/03/2019	21425	City National Bank	-105,041.47	Check	Accounts Payable
01/03/2019	21426	Staples Office Supplies	-495.12	Check	Accounts Payable
01/04/2019	EFT0002626	To record payroll efe payment	-183.76	EFT	General Ledger
01/10/2019	21427	Apple Valley Communications	-130.00	Check	Accounts Payable
01/10/2019	21428	Bank of America	-3,116.53	Check	Accounts Payable
01/10/2019	21429	Beck Oil	-2,953.75	Check	Accounts Payable
01/10/2019	21430	Burrtec Waste Industries	-1,427.36	Check	Accounts Payable
01/10/2019	21431	Burrtec Waste Industries	-116.07	Check	Accounts Payable
01/10/2019	21432	Cazcom, Inc.	-175.00	Check	Accounts Payable
01/10/2019	21433	Citizens on Patrol Unit 436	-500.00	Check	Accounts Payable
01/10/2019	21434	Daily Press	-369.20	Check	Accounts Payable
01/10/2019	21435	Ferguson Enterprises, Inc	-515.18	Check	Accounts Payable
01/10/2019	21436	Frontier Communications	-45.28	Check	Accounts Payable
01/10/2019	21437	Frontier Communications	-87.40	Check	Accounts Payable
01/10/2019	21438	G.A. Osborne Pipe & Supply Inc.	-331.17	Check	Accounts Payable
01/10/2019	21439	Geo-Monitor, Inc.	-283.50	Check	Accounts Payable
01/10/2019	21440	Inland Water Works Supply Co.	-905.10	Check	Accounts Payable
01/10/2019	21441	Lowe's	-1,211.46	Check	Accounts Payable
01/10/2019	21442	Olene Mendoza	-60.00	Check	Accounts Payable
01/10/2019	21443	On Line	-14.25	Check	Accounts Payable
01/10/2019	21444	O'Reilly Auto Parts	-211.70	Check	Accounts Payable
01/10/2019	21445	Parkhouse Tire, Inc.	-228.23	Check	Accounts Payable
01/10/2019	21446	Silver Lakes Association	-1,000.00	Check	Accounts Payable
01/10/2019	21447	SWRCB FEES	-12,300.00	Check	Accounts Payable
01/10/2019	21448	SWRCB, Office of Operator Certification	-70.00	Check	Accounts Payable
01/10/2019	21449	Tyler Technologies, Inc.	-1,916.45	Check	Accounts Payable
01/10/2019	21450	United Site Services	-112.61	Check	Accounts Payable
01/10/2019	21451	USA Blue Book	-2,196.60	Check	Accounts Payable

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Bank T	ransaction	Report
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Issued Date Range: -

Issued					
Date	Number	Description	Amount	Type	Module
01/10/2019	21452	USA of So. California	-84.25	Check	Accounts Payable
01/10/2019	21453	WaterMaster	-1,402.13	Check	Accounts Payable
01/10/2019	21454	Southern California Edison	-763.88	Check	Accounts Payable
01/10/2019	21455	Southern California Edison	-517.42	Check	Accounts Payable
01/10/2019	21456	Southern California Edison	-1,388.78	Check	Accounts Payable
01/10/2019	21457	Southern California Edison	-233.27	Check	Accounts Payable
01/10/2019	21458	GREG BEARDSLEY	-70.72	Check	Utility Billing
01/10/2019	21459	JOHN ADAMS	-51.43	Check	Utility Billing
01/10/2019	21460	ROBERT HENDERSHOT	-90.09	Check	Utility Billing
01/10/2019	EFT0002610	To record payroll efe payment	-181.52	EFT	General Ledger
01/10/2019	EFT0002627	To record Tasc Flex Claim Pmt	-559.59	EFT	General Ledger
		Bank Account 251229590 Total: (122)	-340,130.28		
		Report Total: (122)	-340,130.28		

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Bank Transaction Report

Bank Account		Count	Amount
251229590 CBB Checking		122	-340,130.28
	Report Total:	122	-340,130.28
Cash Account		Count	Amount
99 99-111000 Cash in CBB - Checking		122	-340,130.28
Report Total:	_	122	-340,130.28
Transaction Type		Count	Amount
	Check	101	-283,982.48
	Check Reversal	1	3,950.00
	EFT	20	-60,097.80
	Report Total:	122	-340,130.28



Minutes of the Helendale Community Services District REGULAR BOARD OF DIRECTORS MEETING FOR

December 20, 2018 at 6:30 PM 26540 Vista Road, Suite C. Helendale, CA 92342

Board Members Present:

Ron Clark - President; Tim Smith - Vice President; Sandy Haas - Secretary; Craig Schneider - Director; Henry Spiller - Director

Staff Members Present:

Kimberly Cox, General Manager Craig Carlson, Water Operations Manager Cheryl Vermette, Program Coordinator

Consultants:

Steve Kennedy, Legal Counsel

Members of the Public:

There was one (1) member of the public present.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 by President Ron Clark, after which the Pledge of Allegiance was recited.

1. Approval of Agenda

Action: A motion was made by Director Schneider to approve the agenda as presented. The motion was seconded by Director Haas.

Motion carried by the following vote: 5 Yes - 0 No

2. Public Participation

None

3. Consent Items

- a. Approval of Minutes: December 6, 2018 Regular Board Meeting
- b. Bills Paid and Presented for Approval

Action: A motion was made by Vice President Smith to approve the consent items as presented. The motion was seconded by Director Spiller.

Motion carried by the following vote: 5 Yes - 0 No

4. Reports

- a. Director's Reports:
 - Director Schneider reported that he attended the Farmer's Market for the first time and it seemed to be well attended.
- b. General Manager's Report

Water Report - Given by Water Operations Manager Craig Carlson

- · Staff completed monthly well sounding and maintenance
- Completed monthly well and tank site inspections
- Met with Aqua Metrics to go over AMI antenna installation
- Begin install today
- Completed and submitted BAR report for District vehicle smog
- Report was approved
- Continuing meter replacement program

Work continues at the Park – High Desert Underground is continuing the installation of the sewer pipeline.
 Conco is working on the pathways. They had some problems with the concrete from the first pour, however the contractor will be replacing the concrete as it was a bad batch of material from Hi Grade

5. Ethics Training

Legal Counsel Steve Kennedy performed the required Ethics Training.

Other Business

6. Requested items for next or future agendas (Directors and Staff Only) None

President Clark called for a brief recess at 8:30 pm after which Closed Session began.

Closed Session - President Clark called the Closed Session to order at 8:45 pm.

7. Public Employee Performance Evaluation (Government Code Section 54957) Title General Manager

President Clark adjourned the Closed Session portion of the meeting at 9:04 pm

8. Announcement of Closed Session Actions
There was no reportable action resulting from closed session.

Action: President Ron Clark adjourned the meeting at 9:05 pm

9. Adjournment

Submitted by:	Approved By:	
Ron Clark, President	Sandy Haas, Secretary	_

The Board actions represent decisions of the Helendale Community Services District Board of Directors. A digital voice recording and copy of the PowerPoint presentation are available upon request at the Helendale CSD office.



Helendale Community Services District

Date:

January 17, 2019

TO:

Board of Directors

FROM:

Kimberly Cox, General Manager

BY:

Cheryl Vermette, Program Coordinator

SUBJECT:

Agenda item #5

Public Scoping Session Regarding Park Options for possible Grant Funding

STAFF REPORT:

The Statewide Park Development and Community Revitalization Program is releasing a grant opportunity to construct new park space. The funding for this grant is through Proposition 68 funding. Types of projects allowed under this grant include: Creation of a new Park, expansion of an existing park or renovating an existing park. Types of projects can include:

Aquatic center, swimming pool, splash pad, fishing pier or paddling launch site

- · Amphitheater/performing arts dance, music, and theater stage
- Athletic fields (soccer regulation or "futbol-rapido", baseball, softball, football, etc.)
- Athletic courts (basketball, "futsal", tennis, pickleball, etc.)
- Community gardens, botanical or demonstration gardens and orchards
- Community/Recreation center (only if it will be in or ADJACENT to a PARK)
- Dog park
- Jogging and walking loop, par course, running track
- Non-motorized trail, pedestrian/bicycle bridge, greenbelt/linear PARK
- Outdoor gym exercise equipment (stations fixed into ground)
- · Open space and natural area for public recreation use
- Picnic/Bar-B-Que areas
- Playground and tot lot
- Plaza, Zocalo, Gazebo
- Public art (mosaic tiles, sculptures, murals)
- Skate park, skating rink, and BMX or pump track (non-motorized bike tracks)
- Lighting to allow for extended night time use of a RECREATION FEATURE
- Shade structure/COVERED PARK areas over a RECREATION FEATURE to allow for extended day time use

Creating a new park scores higher than renovating or adding to an existing park.

The maximum grant per request is \$8.5 million and the minimum is \$200,000. There is no match requirement.

The District can apply for multiple locations. Each park will require its own separate application. Funding for this round of grants is \$254,942,000.

If awarded the District must ensure operation and maintenance of the project site for 30 years.

The application is scored based upon certain criteria, for detailed scoring information see the chart below:

	PROJECT SELECTION CRITERIA	MAX POINT VALUE
Pr	oject Location	
1.	Critical Lack of PARK SPACE	18
2.	Significant Poverty	18
3.	Type of Project	10
Co	mmunity Engagement	
4.	Community Based Planning	18
5.	Employment or Volunteer Opportunities	3
6.	Partnerships or Committed Funding	3
Op	eration and Maintenance Considerations	
7.	Environmental Design	7
8.	Public Use Fees and Hours of Operation	5
Su	mmary about Project Need, Benefits, and Readiness	
9.	Community CHALLENGES, Project Benefits and Readiness	18
	Maximum Score	100

The District also must engage the community in its planning process by holding at least 5 public meetings to get input from residents. At least two of these meetings must be held on a weekend and/or evening. The District must also use at least three different methods of advertising to invite residents to these meetings.

During these meetings residents must be enabled to design the park and prioritize recreation features.

Projects must be completed by March 2022.

Some discussion areas for the public scoping session will include location. Possible locations will include Helendale Community Park and the Community Center. This discussion will include adding additional recreation features to the park and/or the creation of a new community center.

Statewide Park Development and Community Revitalization Program

Timeline as of 12/5/2018

Date	Milestone/Task
July 1, 2018	Start of the Grant Performance Period Eligible Costs can be reimbursed as of this date \$254,942,000 appropriated for Round 3 Grants
Oct. 2 – Nov. 1, 2018	30-day review period of draft application guide. Included five in-person Draft Application Review Sessions.
Nov. 2 – Nov. 7, 2018	Three Public Hearings. See schedule at parks.ca.gov/spp.
November 9, 2018	Comment period ended.
Dec. 6 – Dec. 31 2018	Additional comment period for revised Draft Application Guide
January 2019	Publish final Application Guide
Early 2019 – Spring 2019	Application Workshops Technical Assistance by OGALS Over 15 to be scheduled statewide
Summer 2019	Applications Due
End of 2019 Calendar Year	Grant Awards for the \$254,942,000
March 2022	Project Completion Project open to the public Final Payment Request (20% retention of Grant) Allows 3 months for final payment by June 30, 2022
June 30, 2022	End of Grant Performance Period

[&]quot;Round Four" may occur in 2020.

Application Due Date and Program Updates: parks.ca.gov/spp

Community FactFinder: ParksforCalifornia.org/communities

Project Selection Criterion #1 - Critical Lack of Park Space

Use the California State Parks Community FactFinder at ParksforCalifornia.org/communities to provide information about the critical lack of PARK SPACE within PROXIMITY (a half-mile radius) of the PROJECT SITE. Answer the following:

What is the ratio of PARK acreage per 1,000 RESIDENTS within PROXIMITY of the PROJECT SITE according to the California State Parks Community FactFinder Report?

Use this format to structure the response:

3 1	FactFinder Report ID Number (found on the top right corner of the report)

POINTS: The scale below shows that 18 points will be given to PROJECTS in PROXIMITY to CRITICALLY UNDERSERVED COMMUNITIES having the lowest ratio of PARK SPACE per 1,000 RESIDENTS when compared with all statewide APPLICATIONS. OGALS will develop a competitive statewide list representing the PARK SPACE per 1,000 RESIDENTS of all APPLICATIONS in ranking order, from lowest to highest. **Points** Lowest 10% on the ranked list 18 16 From 11%-20% on the ranked list 14 From 21%-30% on the ranked list 12 From 31%-40% on the ranked list 10 From 41%-60% on the ranked list From 61%-80% on the ranked list 8 6 From 81%-100% on the ranked list 0 No information provided. The PROJECT SITE'S half-mile radius has a ratio of more than 3 acres of PARK Ineligible SPACE per 1,000 residents AND the community has a median household

A community's CHALLENGES beyond the ratio of park acres per 1,000 residents can be further explained in Criterion 9(A) on page 29.

Technical assistance is available on page 55.

income above \$51,026.

Project Selection Criterion #2 - Significant Poverty

Using the same California State Parks Community FactFinder Report from Project Selection Criteria 1, provide information about significant poverty within PROXIMITY of the PROJECT SITE by answering (A) and (B) below:

A. What is the median household income within PROXIMITY of the PROJECT SITE according to the California State Parks Community FactFinder Report?

Use this format to structure the response:

Median Household Income according to the Factfinder report	FactFinder Report ID Number (found on the top right corner of the report)

POINTS: The scale below shows that up to 12 points will be given to PROJECTS in PROXIMITY to CRITICALLY UNDERSERVED COMMUNITIES having the lowest median household incomes compared with all APPLICATIONS. OGALS will develop a competitive statewide list representing the median household incomes of all APPLICATIONS in ranking order, from lowest to highest.

	Points
Lowest 10% on the ranked list	12
From 11%-20% on the ranked list	10
From 21%-40% on the ranked list	8
From 41%-60% on the ranked list	6
From 61%-80% on the ranked list	4
From 81%-100% on the ranked list	2
No information provided.	0
The PROJECT SITE'S half-mile radius has a ratio of more than 3 acres of	Ineligible
PARK SPACE per 1,000 residents AND the community has a median	
household income above \$51,026 (80% of the statewide average).	

A community's CHALLENGES beyond the median household income can be further explained in Criterion 9(A) on page 29.

Technical assistance is available on page 55.

0

B. What is the number of people living below poverty within PROXIMITY of the PROJECT SITE according to the California State Parks Community FactFinder Report?

Use this format to structure the response:

Number of People Living in Poverty according to the Factfinder report	FactFinder Report ID Number (found on the top right corner of the report)

POINTS: The scale below shows that up to 6 points will be given to PROJECTS in PROXIMITY to CRITICALLY UNDERSERVED COMMUNITIES having the highest number of people below the poverty level compared with all APPLICATIONS. OGALS will develop a statewide list representing the number of people living in poverty of all APPLICATIONS in ranking order, from highest to lowest. **Points** 6 Highest 10% on the ranked list From 11% to 20% on the ranked list 5 4 From 21% to 50% on the ranked list 3 From 51% to 80% on the ranked list 2 From 81% to 90% on the ranked list 1 Lowest 9% on the ranked list

A community's CHALLENGES beyond the number of people living in poverty can be further explained in Criterion 9(A) on page 29.

Technical assistance is available on page 55.

No information provided.

Project Selection Criterion #3 - Type of Project

Use the following format to explain if the PROJECT will create a NEW PARK, or EXPAND an EXISTING PARK, or RENOVATE an EXISTING PARK:

Type of Project (check one of the following)	Qualifiers (respond based on the type of project)
□ NEW PARK	Describe how the PROJECT SITE qualifies as a NEW PARK by answering the following:
	A) What was the use of the PROJECT SITE prior to the SPP APPLICATION due date? Describe how the property to be developed into a NEW PARK was not used as a PARK and did not exist as a PARK before the current ROUND'S APPLICATION due date. Explain how it is not ADJACENT to EXISTING PARK SPACE.
☐ EXPAND an EXISTING PARK	Describe how the PROJECT SITE qualifies as an EXPANSION of an EXISTING PARK by answering the following:
	A) What was the use of the EXPANSION property prior to the current ROUND'S APPLICATION due date? Why is the EXPANSION property currently not considered part of the existing ADJACENT PARK boundary?
	B) Describe why the EXPANSION is needed to complement the ADJACENT EXISTING PARK.
□ RENOVATE an EXISTING PARK (EXPANSION is not applicable)	Describe how the PROJECT qualifies as a RENOVATION of an EXISTING PARK by answering the following:
	A) What RECREATION FEATURE(S) will be added or RENOVATED in the EXISTING PARK?

	Points
The PROJECT will create a NEW PARK. The property to be developed into a NEW PARK was not used as a PARK and did not exist as a PARK before the current ROUND'S APPLICATION due date. It is not ADJACENT to EXISTING PARK SPACE.	10
The PROJECT will EXPAND an EXISTING PARK. The EXPANSION property is not PARK SPACE and has not been part of the ADJACENT PARK before the current ROUND'S APPLICATION due date.	8
The PROJECT will add or RENOVATE at least one RECREATION FEATURE in an EXISTING PARK. The PROJECT will not EXPAND an EXISTING PARK or create a NEW PARK.	6
PROJECT does not add or RENOVATE a RECREATION FEATURE.	Ineligible

Technical assistance is available on page 56.

Project Selection Criterion #4 - Community Based Planning

Answer sections A, B, and C to describe how the APPLICANT or partnering community-based organization(s) made recent efforts to meet with the RESIDENTS for the DESIGN of the PARK between July 1, 2017 and the APPLICATION deadline. Photos of MEETINGS are required (see Checklist Item 12, page 47).

A. How many MEETINGS occurred in the CRITICALLY UNDERSERVED COMMUNITY?

Describe why the MEETING locations and times were convenient for RESIDENTS with various employment and family schedules and lack private transportation.

Use the format below to list the details of each MEETING that occurred in the CRITICALLY UNDERSERVED COMMUNITY.

MEETING Date/Year	MEETING Type, Venue, Address	Times (am/pm)	Description of MEETING location/time convenience

convenience of MEETINGS that occurred in the CRITICALLY UNDERSERVED COM	Points
The APPLICANT or partners facilitated at least five MEETINGS to obtain ideas from the RESIDENTS, and the MEETINGS were located within the CRITICALLY UNDERSERVED COMMUNITY, or within a convenient distance for RESIDENTS without private transportation. At least two of the MEETINGS occurred on a weekend or in the evening. The MEETINGS occurred between July 1, 2017 and the APPLICATION deadline.	4
Four or three MEETINGS were located within the CRITICALLY UNDERSERVED COMMUNITY or within a convenient distance for RESIDENTS without private transportation. One of the MEETINGS occurred on a weekend or in the evening. The MEETINGS occurred between July 1, 2017 and the APPLICATION deadline.	2
Two or one MEETINGS were located within the CRITICALLY UNDERSERVED COMMUNITY or within a convenient distance for RESIDENTS without private transportation. One of the MEETINGS occurred on a weekend or in the evening. The MEETINGS occurred between July 1, 2017 and the APPLICATION deadline.	1
MEETINGS were not located within the CRITICALLY UNDERSERVED COMMUNITY or within a convenient distance for RESIDENTS without private transportation. Or, none of the MEETINGS occurred during a weekend or an evening. Or, the MEETINGS did not occur between July 1, 2017 and the APPLICATION deadline.	0

Technical assistance is available on pages 57-58.

C. During the MEETINGS that occurred in the CRITICALLY UNDERSERVED COMMUNITY, how were the RESIDENTS enabled to DESIGN the PARK using Goals 1-3?

Structure the response by providing the "Process" descriptions and "List" of ideas for the goals shown below.

Goal 1: The RESIDENTS engaged in a process to reach a general agreement on the selection of the RECREATION FEATURE(S) and design details for those RECREATION FEATURE(S).

Selection of the RECREATION FEATURE(S)

Process: (describe how the RESIDENTS were enabled to identify, prioritize, and then select, RECREATION FEATURE(s) for the proposed PROJECT. The goal is to ask RESIDENTS what facilities they want in the PARK.)

DESIGN of the RECREATION FEATURE(S)

Process: (describe how the RESIDENTS were enabled to provide DESIGN ideas for the selected RECREATION FEATURE(s). The goal is to ask RESIDENTS for detailed design ideas of the features, after the features are selected.)

List of design ideas: (list the RESIDENTS' ideas that will be included in the DESIGN of the RECREATION FEATURE(S). Avoid listing ideas that will not be included.)

Goal 2: The RESIDENTS engaged in a process to reach a general agreement on the location of the RECREATION FEATURE(S) within the PARK.

Location of the RECREATION FEATURE(S) within the PARK

Process: (describe the process that enabled the RESIDENTS to express their preferences for the location of the RECREATION FEATURE(S) within the PARK.)

List of Reasons: (list the reasons that will be used for the location of the RECREATION FEATURE(S) within the PARK. Avoid listing reasons that will not be used.)

Goal 3: The RESIDENTS engaged in a process to provide other PARK DESIGN ideas, including solutions for safe public use, and PARK beautification such as landscaping and public art.

Safety and PARK beautification

Process: (describe the process that enabled the RESIDENTS to provide PARK DESIGN ideas for safe public use and PARK beautification.)

List of safe public use ideas: (list the RESIDENTS' ideas that will be included in the proposed PROJECT. Avoid listing ideas that will not be included.)

List of PARK beautification ideas: (list the RESIDENTS' ideas that will be included in the proposed PROJECT. Avoid listing ideas that will not be included.)

POINTS: The scales below show that up to 10 points cumulatively will MEETING goals 1-3 that enabled the RESIDENTS to DESIGN the PARK.	be given for
Goal 1	Points
The RESIDENTS identified their preferred RECREATION FEATURE(S) (not limited to a few predetermined options presented by the APPLICANT), and then selected RECREATION FEATURES for the proposed PROJECT.	3
The RESIDENTS provided DESIGN ideas for their selected RECREATION FEATURE(S).	1
The APPLICANT'S response also <u>lists the RESIDENTS' ideas that will</u> be implemented in the DESIGN of the RECREATION FEATURE(S).	1
The APPLICANT'S response does not address any of the elements of Goal 1.	0

Goal 2	Points
The RESIDENTS expressed their preferences for the location of the RECREATION FEATURE(S) within the PARK.	1
The APPLICANT'S response also <u>lists the RESIDENTS' reasons</u> for the location of the RECREATION FEATURE(S) <u>that will be implemented</u> within the PARK.	1
The APPLICANT'S response does not address any of the elements of Goal 2.	0

Goal 3	Points
The RESIDENTS provided PARK DESIGN ideas for safe public use.	1
The RESIDENTS provided PARK beautification ideas.	1
The APPLICANT'S response also <u>lists the RESIDENTS' PARK DESIGN</u> <u>ideas</u> for safe public use and beautification <u>that will be included</u> in the proposed PROJECT.	1
The APPLICANT'S response does not address any of the elements of Goal 3.	0
RESIDENTS' PARK DESIGN ideas for safe public use are not included in the proposed PROJECT.	Ineligible

Technical Assistance is available on pages 57-58.

Project Selection Criterion #5 - Employment or Volunteer Opportunities

Describe how the PROJECT will include employment or volunteer OUTDOOR LEARNING OPPORTUNITIES for RESIDENTS including youth by answering A and B:

- A. What types of meaningful employment or volunteer OUTDOOR LEARNING OPPORTUNITIES will be available for RESIDENTS? (may include youth leadership through community-based planning, on-site park beautification, landscaping, public art, or other workforce development by PROJECT COMPLETION)
- B. How many RESIDENTS will receive the OUTDOOR LEARNING OPPORTUNITIES?

Use the following format to answer A and B above:

A. Brief Description of the Meaningful Employment or	B. Number of
Volunteer OUTDOOR LEARNING OPPORTUNITIES	RESIDENTS

In addition to employment or volunteer opportunities for RESIDENTS, APPLICANTS must contact the CONSERVATION CORPS to discuss the feasibility of using their services.

C. If the grant is recommended for funding, upon completion of an engineered cost estimate and before the bid process, will the APPLICANT contact both the California Conservation Corps and California Association of Local Conservation Corps to discuss feasibility of using their services? (See Project Timeline Form page 40).

	Points
At least twenty RESIDENTS will receive employment or volunteer OUTDOOR LEARNING OPPORTUNITIES. And, CONSERVATION CORPS will be contacted to consider if their services are feasible.	3
Less than twenty but at least ten RESIDENTS will receive employment or volunteer OUTDOOR LEARNING OPPORTUNITIES. And, CONSERVATION CORPS will be contacted to consider if their services are feasible.	2
Less than ten but at least five RESIDENTS will receive employment or volunteer OUTDOOR LEARNING OPPORTUNITIES. And, CONSERVATION CORPS will be contacted to consider if their services are feasible.	1
The PROJECT will not provide employment or volunteer OUTDOOR LEARNING OPPORTUNITIES for at least five RESIDENTS, or CONSERVATION CORPS will not be contacted if the grant is awarded, or the APPLICANT did not respond to the criterion.	0

Technical assistance is available on page 59.

Project Selection Criterion #6 - Partnerships or Committed Funding

Describe partnership assistance given to the APPLICANT from July 1, 2017 through PROJECT COMPLETION, by answering the following:

What are the organization names of the partners and what are their roles? If no partners are involved in the PROJECT, but the APPLICANT has COMMITTED FUNDS, write "See Funding Sources Form" in boxes A and B below.

Use this format to structure the response:

A. Name and General Purpose of Organization (specify if it is a HEALTH ORGANIZATION)	B. Partnership Role specific to this PROJECT such as assisting with community based planning, contributing volunteer hours or materials, or funding support

	Points
The PROJECT involves three or more partners, including a HEALTH ORGANIZATION, providing volunteer hours, or materials, or funding for DESIGN, PRE-CONSTRUCTION, land ACQUISITION, or CONSTRUCTION.	3
The PROJECT involves two partners providing volunteer hours, or materials, or funding for DESIGN, PRE-CONSTRUCTION, land ACQUISITION, or CONSTRUCTION.	2
The PROJECT involves one partner. Or, the APPLICANT has no partners but is contributing its own funding to the PROJECT.	1
The PROJECT involves no partnerships and the APPLICANT has no COMMITTED FUNDS. Or, a response was not provided.	0

APPLICANTS are encouraged to explore partnerships with at least one HEALTH ORGANIZATION. Technical assistance is available on page 60.

Project Selection Criterion #7 - Environmental Design

Describe how the PROJECT will provide efficient use of water and other natural resources by answering both (A) and (B) combined, or (C) by itself, to obtain up to 7 points.

A. How will the PROJECT include the following sustainable techniques?

For the APPLICATION to be eligible, the PROJECT must include, at a minimum, A(1):

- Incorporate pervious surfaces or other technique(s) such as bio-swales or grading to capture storm water for infiltration or irrigation or cleanse storm water before release.
- Use of water efficient irrigation system that includes a rain sensor, evapotranspiration (ET) controllers, flow sensors, or on-site water recycling that reduces potable water consumption, or the PROJECT will not require additional use of water.
- 3. At least 10% of the materials for PROJECT construction will consist of recycled materials, or construction waste will be minimized by the separation and recycling of recoverable materials generated during construction.
- 4. Landscaping that excludes the use of invasive plants and instead features drought tolerant or climate appropriate non-invasive native turf, trees, shrubs, plants, and ground cover. Also discuss how the landscaping minimizes the use of toxic pesticides and inorganic fertilizers.

Use the following format to list and describe each sustainable technique in response to (A) above.

Sustainable Technique	Description of the sustainable technique

	Points
The PROJECT will include all four of the listed techniques.	4
The PROJECT will include three of the listed techniques, and includes (A)1.	3
The PROJECT will include two of the listed techniques, and includes (A)1.	2
The PROJECT will include none of the listed techniques, or does not include (A)1.	Ineligible

Technical Assistance is available on page 61.

- **B.** How will the PROJECT include the following additional techniques that are not listed in question (A) above?
 - Carbon sequestration tree planting (identify approximately how many trees will be planted). See Greenhouse Gas Emissions Reduction and Carbon Sequestration technical assistance on page 62. If the PROJECT will not include tree planting, include one other energy, water, and natural resource conservation technique.
 - 2. Facilitation of safe and reliable drinking water to park visitors if not yet available. If safe and reliable drinking water is already available for park visitors, include one other energy, water, and natural resource conservation technique.
 - 3. One other energy, water, and/or natural resource conservation techniques.

Use the following format to list and describe each sustainable technique for B above.

Sustainable Technique	Description of the sustainable technique

POINTS: The scale below shows that up to 3 points will be given to F least three other sustainable techniques for efficient use of energy, we natural resources that were not listed in 7(A).	PROJECTS with at vater, and other
	Points
The PROJECT will include three other energy, water, and natural resource conservation or carbon sequestration techniques not listed in 7(A).	3
The PROJECT will include two other techniques not listed in 7(A).	2
The PROJECT will include one technique not listed in 7(A).	1
The PROJECT will not include additional techniques beyond 7(A).	0

Technical Assistance is available on pages 61-62.

- C. Will the PROJECT include SITES or LEED Certification as an alternative to A and B above? If so, <u>provide a plan</u> for achieving either SITES certified landscaping or LEED certified building construction by answering the following questions:
 - 1. What level of SITES certification or LEED certification, or both, will be obtained?
 - 2. What is the current status and next steps timeline for securing the certification?
 - 3. Will the project incorporate pervious surfaces or other technique(s) such as bioswales or grading to capture storm water for infiltration or irrigation or cleanse storm water before release?

POINTS: PROJECTS that achieve any level of SITES or LEED Certifical capture or clean storm water, will be awarded the maximum of 7 point to A and B above.	tion, and that ts as an alternate
	Points
The PROJECT will obtain any level of SITES or LEED Certification and will incorporate pervious surfaces or other technique(s) such as bio-swales or grading to capture storm water for infiltration or irrigation or cleanse storm water before release.	7
The PROJECT will not obtain SITES or LEED Certification.	0

Note: SITES certification is for outdoor PARK SPACES, while LEED certification is for buildings. See the Technical Assistance on page 62 for more information and web-links for SITES and LEED Certification.

Technical Assistance is available on page 62.

Project Selection Criterion #8 - Public Use Fees and Hours of Operation

Describe how youth, seniors, and families affected by poverty will have DAILY ACCESS to the PROJECT SITE by answering the following:

- **A.** What will be the Monday through Sunday hours of operation for the overall park to accommodate various needs of youth, seniors, and families?
- **B.** Will the Monday through Sunday hours of operation differ for any specific RECREATION FEATURES listed in the Grant Scope/Cost Estimate Form? If so, please identify the RECREATION FEATURES(s) and Monday through Sunday hours of operation.
- C. Will the public be charged entrance or membership fees to enter the overall park? Will entrance, membership, or league/activity fees be charged to use a RECREATION FEATURE that is a majority of the TOTAL PROJECT COST listed in the GRANT SCOPE/Cost Estimate Form? If so, list each fee, identify if the fee is daily, weekly, or monthly, and explain why the fee will not prevent DAILY ACCESS for youth, seniors, and families affected by poverty.

POINTS: The scales below shows that up to 5 points will be given to projects with weekday and weekend operating hours appropriate for youth, families, seniors, and other population groups in the CRITICALLY UNDERSERVED COMMUNITY, and with reasonable or no entrance or membership fees.

	Points
The PROJECT will be open 7 days a week, for at least eight hours per day, such as dawn to dusk, to accommodate the needs of youth, seniors, and families.	2
The PROJECT will be open 7 days a week, from three to less than eight hours per day.	1
The PROJECT will not be open 7 days a week for at least three hours per day or the APPLICANT did not respond to criterion.	Ineligible

	Points
The public will not be charged entrance or membership fees to use the PROJECT. Or, the lowest entrance or membership fees for the public calculate to \$3 per month or less per person and will not deter DAILY ACCESS.	3
The lowest entrance or membership fees for the public calculate to more than \$3 but less than \$10 per month per person which may deter DAILY ACCESS.	1
The public will be charged fees that will calculate to \$10 or more per month per person, or the APPLICANT did not respond to the criterion.	0

Technical Assistance is available on page 63.

<u>Project Selection Criterion #9 – Community Challenges, PROJECT Benefits, and Readiness</u>

Provide responses to A and B below to summarize the PROJECT'S need and benefits. This criterion is designed for the APPLICANT to tell the story about the PROJECT need and benefits not yet covered through Project Selection Criteria 1 through 8. For C below, OGALS will determine the project's readiness and APPLICANT capacity using information provided in the entire APPLICATION.

A. What CHALLENGES are present within the CRITICALLY UNDERSERVED COMMUNITY that contributes to the need for the PROJECT?

Use this format to structure the response

Challenge	Description of the Challenge

B. How will the PROJECT benefit the HEALTH and quality of life for youth, seniors, and families by improving the community's recreational, social, cultural, environmental, and educational conditions?

Use this format to structure the response

OOO tillo lollillat to oti aott	
HEALTH and quality of	How the project will benefit the HEALTH and quality of life for
life conditions	youth, seniors, and families.
Recreational	
Social	
Cultural	
Environmental	
Educational	

C. OGALS will use information provided in the entire APPLICATION, to assess if PROJECT COMPLETION as well as 30 years of adequate operation and maintenance appears to be achievable.

Technical Assistance is available on page 64.

POINTS: The scale below shows that up to 18 points will be given to a CR	RITICALLY
UNDERSERVED COMMUNITY having severe CHALLENGES, and the PROJECT wil	
significant benefits, and the APPLICANT has sufficient capacity to deliver the	e PROJECT.
	Points
The CRITICALLY UNDERSERVED COMMUNITY has severe CHALLENGES compared to other APPLICATIONS.	18 - 10
The PROJECT will significantly improve the community's recreational, social, cultural, educational, and environmental conditions.	
Based on the information provided in the entire APPLICATION, PROJECT COMPLETION and 30 years of adequate operation and maintenance for public use appears to be achievable.	
The CRITICALLY UNDERSERVED COMMUNITY has average CHALLENGES compared to other APPLICATIONS.	9 - 4
The PROJECT will significantly improve the community's recreational, social, cultural, educational, and environmental conditions.	
Based on the information provided in the entire APPLICATION, PROJECT COMPLETION and 30 years of adequate operation and maintenance for public use appears to be achievable.	
The CRITICALLY UNDERSERVED COMMUNITY has minimal CHALLENGES compared to other APPLICATIONS.	3 - 1
Or, the PROJECT will minimally improve the community's recreational, social, cultural, educational, and environmental conditions.	
Or, based on the information provided in the entire APPLICATION, PROJECT COMPLETION, or 30 years of adequate operation and maintenance for public use, appears to be uncertain or problematic.	
No information provided.	0

Technical Assistance is available on page 64.



Helendale Community Services District

Date:

January 17, 2019

TO:

Board of Directors

FROM:

Kimberly Cox, General Manager

BY:

Cheryl Vermette, Program Coordinator

SUBJECT:

Agenda item #6

Discussion Only Regarding Update on LWCF Park Grants Progress

STAFF REPORT:

Staff is nearing completion of the projects under the Land and Water Conservation Fund (LWCF) Grant. The projects under the grant included:

Park Shelters – Large park shelters in the center of the two fields are complete.

Two Baseball Fields – the bases need to be installed and infield needs to be groomed. Little League volunteers will install wood backing on the backstop. Staff will install covers for the dugouts.

Two Volleyball Courts – the sand needs to be completed and nets need to be installed.

6 Small Picnic Shelters – staff is working on installing the 6 shelters. All of the shelters should be installed by the end of January.

Pathways – Conco completed ADA parking, pathway around the playground and concrete between the baseball fields. They will begin the pathway around the north field this week.

Lighting – The lighting for the football field is complete.

Playground – Waiting on bolts from the manufacturer to complete the small play structure that was purchased from the CPRS show. Wood chips will be put in after the playground is complete.

Fitness Circuit – Completed by Eagle Scout candidate and volunteers.

Staff anticipates that all of the projects under the grant will be completed by the end of January. Staff will complete and submit the final grant paperwork and schedule a site visit before March. The District should receive reimbursement by June. The final reimbursement is anticipated to be \$132,600.

The District's Grant Officer advised us that we should retract our original request for reimbursement and submit one request for reimbursement for the entire project at once.



Helendale Community Services District

Date:

January 17, 2019

TO:

Board of Directors

FROM:

Kimberly Cox, General Manager

SUBJECT:

Agenda item #7

Discussion and Possible Action Regarding Adoption of Table of Organization, Ranges

and Titles

STAFF RECOMMENDATION:

This matter is at the discretion of the Board.

STAFF REPORT:

Presented for the Board's consideration is a revised Table of Organization including new ranges and titles. For each identified job title a corresponding range is assigned including possible titles within ranges. For example, in the Water and Wastewater divisions escalating grades are included for technicians based upon certification levels, knowledge and other specific factors. Secondly the District has never had a standard range table that has a set percent increase between steps and between ranges. This type of schedule is customary amongst public agencies. The District adopted a simple range schedule initially and over time with cost of living increases and the addition of new job titles the ranges, in many cases have overlapped or exceeded the standard 10-steps Recently the Board contracted with a professional human resources firm, Koff and Associates, to assist in the development of a standard range table and a classification evaluation for the placement of job titles within the appropriate market-based ranges.

Periodically an organization evaluates the classification and compensation to ensure that the compensation paid to employees is competitive in a specific market. There is a significant cost to hire and train staff and the functions of the District are somewhat specialized. These factors often make hiring qualified staff members challenging as we have found with a current certified wastewater position that has been open for over a month with only two unqualified applications. The consultants have recommended that a compensation and classification study be completed every five years to keep the District current with the market. Annual cost of living adjustments of the salary ranges helps keep pace with wage-related inflationary factors in between compensation evaluations.

Attached for the Board's consideration is a revised Table of Organization for the balance of FY 2019 that includes job series within the various departments.

Helendale Community Services District Table of Organization FY 2019

Title	Range	Annually		Monthly		Per Pay Period		Hourly			
Maintenance & Rec		Min		Max	Min	Max	Min	Max	Min	Max	FTE
Rec Aid	2	\$ 24,960	\$	31,013	\$ 2,080	\$ 2,584	\$ 960.00	\$ 1,192.81	\$ 12.00	\$ 14.91	0.072
Rec Leader	9	\$ 29,522	\$	36,869	\$ 2,460	\$ 3,072	\$ 1,135.47	\$ 1,418.05	\$ 14.19	\$ 17.73	0.125
Maint Aide	13	\$ 32,587	\$	40,697	\$ 2,716	\$3,391	\$ 1,253.35	\$ 1,565.26	\$ 15.67	\$ 19.57	1
MWI	16	\$ 35,093	\$	43,826	\$ 2,924	\$3,652	\$ 1,349.72	\$ 1,685.62	\$ 16.87	\$ 21.07	1.48

Water	Range	Min	Max	Min	Max	Min	Max	Min	Max	FTE
WSO I*	28	\$ 47,196	\$ 58,941	\$3,933	\$4,912	\$ 1,815.22	\$ 2,266.97	\$ 22.69	\$ 28.34	0
WSOII*	32	\$ 52,095	\$ 65,060	\$4,341	\$5,422	\$ 2,003.67	\$ 2,502.31	\$ 25.05	\$ 31.28	1
WSOIII*	36	\$ 57,504	\$ 71,814	\$4,792	\$5,985	\$ 2,211.67	\$ 2,762.08	\$ 27.65	\$ 34.53	2
WOM*	50	\$ 81,251	\$ 101,471	\$6,771	\$8,456	\$ 3,125.04	\$ 3,902.74	\$ 39.06	\$ 48.78	1
Mechanic	47	\$ 75,450	\$ 94,226	\$6,287	\$7,852	\$ 2,901.91	\$ 3,624.08	\$ 36.27	\$ 45.30	0.48

Wastewater	Range	Min	Max	Min	Max	Min	Max	Min	Max	FTE
OIT*	19	\$ 37,791	\$ 47,196	\$3,149	\$3,933	\$ 1,453.50	\$ 1,815.22	\$ 18.17	\$ 22.69	0
TPOI*	28	\$ 47,196	\$ 58,941	\$ 3,933	\$4,912	\$ 1,815.22	\$ 2,266.97	\$ 22.69	\$ 28.34	0
TPOII*	32	\$ 52,095	\$ 65,060	\$4,341	\$ 5,422	\$ 2,003.67	\$ 2,502.31	\$ 25.05	\$ 31.28	0
TPO III	36	\$ 57,504	\$ 71,814	\$4,792	\$5,985	\$ 2,211.67	\$ 2,762.08	\$ 27.65	\$ 34.53	1
WWOM*	50	\$ 81,251	\$ 101,471	\$6,771	\$8,456	\$ 3,125.04	\$ 3,902.74	\$ 39.06	\$ 48.78	1

Solid Waste/Recy Cntr	Range	Min	Max	Min	Max	Min	Max	Min	Max	FTE
Recycling Center Worker	2	\$ 24,960	, ,	\$ 2,080		\$ 960.00	* - 1			3.31
Recycling Center Lead	9	\$ 29,522	\$ 36,869	\$ 2,460	\$3,072	\$ 1,135.47	\$ 1,418.05	\$14.19	\$ 17.73	0.48
Maint Aid	13	\$ 32,587	\$ 40,697	\$ 2,716	\$3,391	\$ 1,253.35	\$ 1,565.26	\$ 15.67	\$ 19.57	1
Recycling Center Sup	17	\$ 35,970	\$ 44,922	\$ 2,998	\$3,743	\$ 1,383.46	\$ 1,727.76	\$17.29	\$ 21.60	1

Administration	Range	Min	Max	Min	Max	Min	Max	Min	Max	FTE
Office Asst	14	\$ 33,402	\$ 41,714	\$ 2,783	\$3,476	\$ 1,284.68	\$ 1,604.39	\$16.06	\$ 20.05	0
CSRI	15	\$ 34,237	\$ 42,757	\$ 2,853	\$3,563	\$ 1,316.80	\$ 1,644.50	\$ 16.46	\$ 20.56	0.41
CSR II	19	\$ 37,791	\$ 47,196	\$3,149	\$3,933	\$ 1,453.50	\$ 1,815.22	\$ 18.17	\$ 22.69	0
Sr. CSR	23	\$ 41,714	\$ 52,095	\$3,476	\$4,341	\$ 1,604.39	\$ 2,003.67	\$ 20.05	\$ 25.05	2
Sr. Acct Tech	29	\$ 48,376	\$ 60,415	\$4,031	\$5,035	\$ 1,860.60	\$ 2,323.64	\$ 23.26	\$ 29.05	1
CSR Sup	34	\$ 54,733	\$ 68,354	\$4,561	\$5,696	\$ 2,105.10	\$ 2,628.98	\$ 26.31	\$ 32.86	1
Program Coordinator*	37	\$ 58,941	\$ 73,609	\$4,912	\$6,134	\$ 2,266.97	\$ 2,831.13	\$ 28.34	\$ 35.39	1

^{*}Minimum certification/Ed levels required